

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
COMPLAINTS COMMITTEE MINUTES  
January 19, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on January 19, 2023

**MEMBERS PRESENT**

Beverly Martin  
Denise Hutchins  
Jake Roberts

**DPL STAFF**

Stephanie Hilson-Robinson, Board Administrator  
Robert Brossart, Board Administrator  
Lyndsay Sipple, Admin Section II Supervisor

**MEMBERS ABSENT**

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

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**CALL TO ORDER**

Beverly Martin called the meeting to order at 8:33 a.m.

**APPROVAL OF MINUTES**

Beverly Martin moved for the approval of the December 15, 2023, minutes and seconded motion. Jake Roberts was absent for the December meeting, Denise Hutchins was not previously on the committee, and Amanda Grigsby is no longer on the board due to term expiring. Motion carried.

**LPC INVESTIGATIONS** – See below.

**COMPLAINTS COMMITTEE**

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise Hutchins, which carried. The board entered closed session at 8:44 a.m.

Beverly Martin made a motion to leave closed session at 9:53 a.m. The second by Denise Hutchins was carried. No action was taken during closed session.

**INVESTIGATIONS**

- **2021LPC-00038** – Private reprimand – Cautious note about usage of technology and maintaining confidentiality.
- **2022LPC-00006** – Private reprimand with three hours CEUs on boundaries & avoiding dual relationships. Submit certificate of completion to board within three months. Cautionary note to Twin Lake on employee access to family member data/records.
- **2022LPC-00010** – Private reprimand with three hours CEU on boundaries & avoiding dual relationships; be mindful of the power differential with a client. Submit certificate of completion to board within three months.
- **2022LPC-00028** - Private reprimand with three hours CEU on boundaries & avoiding dual relationships. Submit certificate of completion to board within three months.

- **2022LPC-00039** – Defer to February.

#### **COMPLAINTS COMMITTEE**

- **2023LPC-00047** – Dismiss. Private employment matter.
- **2023LPC-00054** – Dismiss. Private employment matter and CSW-related licensure issue.
- **2023LPC-00056** - Dismiss.
- **2022LPC-00004 Quarterly Report** – Accepted by Committee.
- **2023LPC-00027 Quarterly Report** – Accepted by Committee.
- **GH Self-Report** – Board will hold matter in abeyance for one (1) year with quarterly self-reports, and quarterly treatment and health care provider verification of compliance for one year. If Compliant, matter to be dismissed in twelve (12) months. Licensee to respond in 30 days or Board will file complaint.
- **SW Email** – Board reviewed; Defer to February for discussion with 2022LPC-00039.

#### **ADJOURN**

Beverly Martin motioned to adjourn at 9:54 a.m., seconded by Denise Hutchins. Motion carried.